

Trial Measures for Authorizing Agents to Handle Involuntary Reissues of Xiamen Airlines International Tickets

Dear Valued Partners,

In conjunction with the upcoming launch of Xiamen Airlines' new AMS-FOC route, please be advised that our Wednesday and Saturday flights on the AMS-XMN route will be discontinued effective 27 June, 2026. To facilitate your operational handling and support our passengers during this transition, we are hereby introducing a temporary policy for involuntary ticket reissues. Please find specific measures and authorization details as below:

1. Scope of Authorization

(1) Ticket Restrictions

Applicable only to Xiamen Airlines international tickets starting with the Xiamen Airlines plate number 731.

(2) Date Restrictions

The reissued flight date must be **within 3 days** (including the original date) before or after the original flight date. Example: If the original date is April 20, the allowed reissue window is from April 17 to April 23.

(3) Itinerary Restrictions

① Xiamen Airlines Itineraries Only:

If the original itinerary is entirely operated by Xiamen Airlines (no interline segments), reissues are only permitted onto Xiamen Airlines-operated flights.

- 1) No change to the original itinerary: Authorized agents are required to process reissues using a generic Waiver Code provided by the Amsterdam office. Please contact at ams@xiamenair.com to request accordingly.
- 2) Change to the original itinerary: Limited to transporting the passenger to the destination or stopover point (e.g., changing AMS-XMN to AMS-FOC). Authorized agents are required to process reissues using a unique Waiver Code provided by the Amsterdam office. Please contact at ams@xiamenair.com to request accordingly.

② Xiamen Airlines + Other Airline (OAL) Interline Itineraries:

- 3) If the original ticket contains interline segments operated by other airlines, the OAL segments must remain identical to the original booking (**Same carrier, Same route, Same booking class**). The Xiamen Airlines segments must still be reissued onto Xiamen Airlines-operated flights only. Authorized agents are required to process reissues using a unique Waiver Code provided by the Amsterdam office. Please contact at ams@xiamenair.com to request accordingly.

2. Operational Requirements

(1) Endorsement Box

When reissuing the ticket, the Endorsement (ER) box must contain:
Q/INVOL SKCHG.

(2) Fare Calculation Box

The Fare Calculation box must be exactly as it appears on the original ticket.

3. Important Notes

The above-mentioned trial measures are strictly for the use of Xiamen Airlines overseas offices. The “Unique Waiver Code” corresponds to only one involuntarily reissued ticket.

Should an agent fails to follow these measures, Xiamen Airlines reserves the right to pursue the responsibility. In cases of Waiver Code abuse, the Sales Department may suspend authorization and issue penalties according to ADM policies.

Trial Effective Period is from April 17, 2026 to May 31, 2026.

With Best Regards,

Xiamen Airlines Amsterdam Office

April 17, 2026